

**BYLAWS
STONYCROFT HILLS WOMEN'S GOLF ASSOCIATION**

ARTICLE I

NAME

The name of this organization shall be the Stonycroft Hills Women's Golf Association, hereinafter referred to as the "Association".

ARTICLE II

OBJECT

The object of the Association shall be to:

- A. provide women of the Stonycroft Hills Club the privilege of choosing their own leadership for women's activities,
- B. create and further the playing of golf by women,
- C. foster good sportsmanship.

ARTICLE III

MEMBERSHIP

Section 1.

Membership in Stonycroft Women's Golf Association shall be limited to spouses of those owning stock and women who own stock in their name.

Section 2.

Dues shall be as determined yearly by the Executive Board.

Section 3.

Eligibility for competition and prizes begins upon payment of dues and the establishment of a USGA handicap.

ARTICLE IV

EXECUTIVE BOARD

Section 1. Composition

Up to nine members of the Association shall comprise the Executive Board, which shall have general supervision of the affairs of the Association. Each term of office shall be for three years with three new members elected annually. In addition, the immediate past President shall be an ex-officio member of the board without vote.

Section 2. Officers

Immediately following the Annual meeting, the out-going President shall preside (through the election of the new President) at the meeting of the Executive Board to elect a President for the ensuing year from the nine member Board. The Vice-President, Secretary and Treasurer shall then be appointed by the President.

Section 3. Eligibility

To be eligible for the office of President or Vice-President, a Board member shall have served on the current Board for at least one year.

Section 4. Quorum

Five members of the Executive Board shall constitute a quorum.

Section 5. Special Meetings

Special meetings may be called by the President or by four members of the Board.

Article V

OFFICERS

Section 1. Officers

The officers of the Association shall be a President, Vice-President, Secretary and Treasurer, chosen from the nine-member Executive Board.

Section 2. Eligibility

To be eligible for the office of President and Vice-President, a Board member shall have served on the current Executive Board for at least one year.

Section 3. Duties of Officers

A. The President shall:

1. preside at all meetings,
2. appoint the Vice-President, Secretary, Treasurer and Standing Committee Chairpersons from the Executive Board members,
3. appoint Special Committees as necessary,
4. co-sign all checks over \$1,000,
5. submit all schedules of the Association to the Stonycroft Hills Board of Directors,
6. inform the Chairpersons of the Women's Invitational Tournament of her responsibilities,
7. appoint the Chairpersons of the Nominating Committee.

B. The Vice-President shall:

1. preside in the absence of the President,
2. be Chairperson of the Golf Committee, and
3. in the event the office of President becomes vacant, immediately serve as President for the unexpired term.

C. The Secretary shall:

1. record the minutes of all meetings of the Executive Board and the membership,
2. conduct all correspondence of the Association,
3. have available at all meetings: a current membership list and all records, including a copy of the current by-laws and policies and procedures, the list of standing and special committees and their reports. (this meets the guidelines in Robert's Rules of Order).
4. in the absence of the President, be a co-signer on checks over \$1,000 and,
5. in the absence of the President and Vice-President, call the meeting to order and preside until the immediate election of a chairman pro tem.

D. The Treasurer shall:

1. Take charge of all funds, recording all receipts and disbursements,
2. present a written financial report at the first regular meeting of the year and at the Annual Meeting,
3. present a budget for adoption by the membership at the first regular meeting of the year,
4. compile and update the membership list with copies for the members of the Executive Board and
5. sign all checks. Those checks over \$1,000 require a co-signer.

ARTICLE VI

NOMINATIONS AND ELECTIONS

Section 1. Nominations

A. Nominating Committee.

The President shall appoint one Executive Board member who shall be chairperson of the Nominating Committee. This chairperson shall appoint four association members to said committee no later than August 1.

B. Duties of the Nominating Committee shall be:

1. prepare a list of candidates for the positions to be filled (normally three new members to the Executive Board, each for a three year term),
2. distribute this slate of nominees to the membership at least ten days before the Annual meeting in September and post the slate in the Ladies Locker Room,
3. report this slate at the Annual meeting.

Section 2. Elections

A. The election shall be held at the Annual meeting in September.

B. The election shall be by ballot where the number of nominees exceeds the number of vacancies.

C. Nominations may be made from the floor with the prior consent of the nominee.

D. A majority of all votes cast shall be necessary for election.

Section 3. Term of Office

A. A term of office on the Executive Board shall be three years, beginning at the close of the Annual meeting at which elected.

B. A member shall be eligible for a second term only after an absence of at least one year from the executive board.

C. No member shall hold more than one office at a time.

D. Any part of a term in excess of one-half term shall be considered a full term in deciding eligibility for re-election.

Section 4. Vacancies

- A. All vacancies of the Executive Board, except that of President, shall be filled by the Board until the Annual meeting, at which time a new member shall be elected for the unexpired portion of said term.

- B. In the event the office of President becomes vacant, the Vice-President shall immediately serve as president for the balance of the term.

ARTICLE VII

MEETINGS

Section 1. Regular Meetings

Regular meetings shall be held no later than the first Thursday in May, and the last Thursday in September, which shall be the Annual meeting.

Section 2. Special Meetings

Special meetings may be called by the President or on the written request of ten members. The purpose of the meeting shall be stated in the call and no other business shall be conducted. Seven days notice shall be given.

Section 3. Quorum

Forty members shall constitute a quorum.

ARTICLE VIII

COMMITTEES

Section 1. Standing Committees

Standing Committees shall be Golf, Junior Golf Program and Social. These committees may be comprised of members of the general membership as well as members of the Executive Board unless noted. The term of each Chairperson shall be one year.

A. The Golf Committee

The Golf Committee shall:

- 1. have the Vice-President as chairperson,
- 2. have two Board members (one of whom is VP) appointed by the President,
- 3. plan all golf events for the season
- 4. maintain the GAM handicap roster and flight the membership for WGA play.
- 5. support Club Pro in the enforcement of USGA and local golf rules for WGA play.

B. The Junior Golf Committee

The Junior Golf Committee shall:

- 1. be composed of two members,
- 2. have at least one member who serves as liaison to the Executive Board, and
- 3. support a six week instruction program for children and grandchildren of members that is set up and run by the golf professional.

C. The Social Committee

The Social Committee shall:

1. be composed of two members,
2. have at least one member who serves as liaison to the Executive Board, and
3. plan and organize all social events for the Association.

D. Nominating committee - see nomination section of the bylaws

Section 2. Special Committees

The president may establish special committees as needed.

Section 3. Golf Rules

The current USGA rules book shall govern all women's golf and junior golf with the exception that handicap limitations may be adjusted at the discretion of the Golf Committee.

ARTICLE IX

PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern this Association in all cases in which they are applicable and in which they are not inconsistent with these bylaws.

ARTICLE X

AMENDMENTS

These bylaws shall be amended at any regular or special meeting of the Association by a two-thirds vote provided that the amendment(s) has been submitted to the membership in writing at least three weeks prior to the meeting.

Amended April 2000

Amended May 2013

AMENDED SEPTEMBER 10, 2015